

## **2026 Rental Agreement - No Insurance Required**

**Ladera Recreation District (LRD) rents specific facilities to LRD members & Ladera Residents for parties.**

### **Facilities Available:**

#### **Parking Lot:**

- Ample space for outdoor events.

#### **Wading Pool Area:**

- The wading pool is located inside a gated area and is intended for children 6 & under.
- This small beach entry pool ranges from a depth of 1 to 2 feet.
- Picnic tables will be reserved for private parties.
- Please note, there is no lifeguard stationed at the wading pool - it is expected that a parent/guardian will directly supervise the child at all times.
- Pool capacity of 56.

#### **Main Pool and/or Pool Deck:**

- The main pool is 25 yards with six lap lanes and shallow area for rec swim.
- The pool is heated year-round between 81 & 83 degrees.
- Pool capacity is 136 swimmers.
- Picnic tables will be reserved for parties during open hours!

#### **Recreation Room: 36in x 22.5in**

- The LRD has a multi-purpose room that features sliding glass doors leading out to the pool deck and access to the parking lot.
- A small kitchenette includes a sink and microwave available for use. The room has a total capacity of 148 and has sliding doors to divide the room into smaller meeting areas if necessary.
- The LRD has several folding tables and folding chairs available for use in the room.

### **Rental Bookings Requirements:**

#### **Items needed to secure date and time:**

- Signed rental agreement.
- Deposit (see deposits, cancellations rates & availability for more info)

#### **Payment info and type:**

- A credit card on file is required for booking through [activityreg](#) account.
- Full rental payment due 7 days prior to rental date.
- The LRD does NOT accept American Express.

**Rental time and space:**

- All rental time must be consecutive.
- Storage, fridge and/or freezer space may be available; please check with LRD Staff before the party date.
- The time stated on the approved application will be strictly enforced
- If the renter does not use the full time stated on their application, there will be no refunds given or funds transferred
- The applicant will be subject to full deposit loss for any unapproved time used before or after the rental.
- If capacity for any rental is exceeded, Ladera Recreation District reserves the right to terminate the rental, resulting in full forfeiture of deposit.
- LRD staff will document any issues during the total length of the rental.

**Other info:**

- If incomplete or incorrect information regarding either the nature of the event or the expected number in attendance is given, the District may immediately cancel the rental with no refund of fees or deposit
- Ladera Rec District will attempt to accommodate changes, however, reserves the discretion to deny such requests.
- LRD staff will be on site for room rentals for the entirety of the rental.
- LRD Staff will check the condition of the facility with the applicant before the start of the event and prior to their departure to determine if additional damage, cleaning, or overtime use has occurred.
- Fights, vandalism, or unacceptable behavior occurring during rental will cause immediate cancellation of rental and forfeiture of all fees and deposits.

**Deposits, Cancellations, Rates & Availability****Rental Deposits:**

- A non-refundable \$50 deposit is required to secure your reservation for your event.
- The remaining balance must be paid by 7 days prior to the event.

**Cancellation by Attendee:**

- A full deposit refund will be granted if cancellation is made a minimum of 7 days prior to the event for all facility rentals.
- Half of the deposit will be refunded if cancellation is made within 6 days of the rental date
- Cancellations made within 24 hours prior to the rental date will lose the entire deposit.
- No refunds will be issued for attendees who fail to attend the event without prior notice.

**Refund Process:**

- Refunds, if applicable, will be processed within 10 business days.

**Ladera Recreation District Facility Rental Application**:LRD Member  Ladera Resident:

Request made by: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Facility Area Requested (please select option)**

Parking Lot  Pool Deck–No Pool Access  Wading Pool  Tennis  Pool Party

Wading + Main Pool

Total # of persons to attend (includes swimmers & non-swimmers): \_\_\_\_\_

Total # of Non-Members to attend (includes swimmers & non-swimmers) : \_\_\_\_\_

Date(s) of requested use: \_\_\_\_\_ Day(s) of the week: \_\_\_\_\_

Hours requested (include setup & cleanup times): \_\_\_\_\_ to \_\_\_\_\_ Total # of hours: \_\_\_\_\_

Purpose for rental: \_\_\_\_\_ Guest arrival time: \_\_\_\_\_

Special Equipment & Entertainment, please describe if applicable:

\_\_\_\_\_

Name of Food Truck or outdoor pop-up Food Vendor if applicable: \_\_\_\_\_

\_\_\_\_\_

Chairs & Tables Needed: # of chairs: \_\_\_\_\_ # of tables: \_\_\_\_\_

Will alcoholic beverages be served? Yes: \_\_\_\_\_ No: \_\_\_\_\_

**Other Responsible Adults - Emergency use only:** Please list 2 responsible adults who will be available to assist Ladera Rec Staff in an emergency. It is the responsibility of these individuals to identify themselves upon arrival and to advise the staff upon their departure from the premises.

1. Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

2. Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

***I Indicate that the information provided is correct and I have received and understand the rules and regulations for the use of Ladera Rec District facilities:***

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

## **Ladera Recreation District Permit/Facility Use Agreement**

### **INDEMNIFICATION**

1. The User/Renter \_\_\_\_\_ shall indemnify, defend, and hold harmless The Ladera Recreation District, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time out of or in any way related to the User/Renter's \_\_\_\_\_ use or occupancy of a facility or property controlled by the Ladera Recreation District, unless solely caused by the gross negligence or willful misconduct of Ladera Recreation District, its officers, employees, or agents.

### **COMPLIANCE WITH ALL APPLICABLE LAW, RULES, & REGULATIONS**

1. A (USER/RENTER) shall comply with all local, state, and federal laws and regulations related to the use of the facility and public gatherings.
2. The User/Renter \_\_\_\_\_ agrees to abide by all applicable local, federal, and state accessibility standards and regulations.
3. The User/Renter \_\_\_\_\_ further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health rules, regulations, orders, and/or guidance in effect at the time of the use of the facility including, but not limited to, physical distancing, limits on the size of gatherings, use of appropriate sanitation practices, etc.
4. The Ladera Recreation District reserves the right to immediately revoke User/Renter's right to use of the facility under this agreement should User/Renter \_\_\_\_\_ fail to comply with any provision of this section.

### **FORCE MAJEURE**

1. Force Majeure Events: Notwithstanding anything to the contrary contained in this agreement, the Ladera Recreation District shall be excused from its obligations under this agreement to the extent and whenever it shall be prevented from the performance of such obligations by any Force Majeure Event. For purposes of this agreement, a "Force Majeure Event" includes but is not limited to fires, floods, earthquakes, pandemic, epidemic, civil disturbances, acts of terrorism, regulation of any public authority, and other causes beyond their control. The User/Renter \_\_\_\_\_ waives any right of recovery against The Ladera Recreation District and the User/Renter \_\_\_\_\_ shall not charge results of "acts of God" to The Ladera Recreation District its officers, employees, or agents.

Signature of user/renter \_\_\_\_\_ Date: \_\_\_\_\_

Total amount to be paid: \_\_\_\_\_ Due Date: \_\_\_\_\_

Deposit Amount \_\_\_\_\_ Date Paid: \_\_\_\_\_

**Filled out by Management:** Additional lifeguards needed:  1  2  3  4  5