

## May 2025 Financial Report

1. Total Revenue for May 2025 was \$41,000, exceeding the monthly budget by \$9,900. Membership is up \$10k, mitigating lagging membership revenue this year. We received an unanticipated \$3k donation.
  - A. Resident memberships are double, and drop-in higher than anticipated
  - B. Non-resident membership is down 25%
2. Legal fees: working with SMW to recoup funds from Tricon. Payment to SMW was made in June, so not reflected in May report.
3. Salaries are not matching Payroll
  - A. 3 pay periods in May (which happens twice a year)
  - B. Health Insurance Stipend was averaged each month for the budget, but is only included once per quarter.
  - C. Year-to-date is very close
4. PG&E is up. A little cooler this Spring.
5. Transferred \$300k into county fund. This will accrue quarterly interest of 1%, which will add \$3k of free revenue each quarter.
6. Payment processing with North American Acquiring is going well. NAA will reduce transaction fees by approximately 0.4%. Annual credit card income is a little over \$1M. This will reduce bank fees by \$4000 annually.
7. Money Market Account: Save Cash in a high (~4%) yield, **low risk** money market or similar account (~\$1000 interest per \$300k per month). We spoke with a financial adviser at Chase.
  - A. They usually have a \$1M minimum initial deposit, which will be waved for us as non-profit, community organization in Ladera.
  - B. As a non-profit, we will need several accompanying documents to go ahead with setting up the account:
    1. Articles of Incorporation, Certificate of Formation, or Articles of Organization
    2. IRS letter of non-profit status. 170(c)(1) entity?
    3. Board meeting minutes from the most recent board meeting that:  
"Authorize opening an investment account at JPMS or JPMorgan Securities"
8. Changes to accounting practices
  - A. Entering daily transaction by GL Accounts into QBO with documentation including the financial statement report (Sportmsan) that is reconciled with daily credit card transactions (Authorize.net).
  - B. Entering Venmo Transactions and Cash Vending into Quickbooks with documentation including deposit receipts.

- C. Invoicing Leases (Plus One Tennis, Water Polo, Yoga, Improv, etc.) through QBO with documentation.
- D. Updating payroll so each shift is reported in the correct GL account