**LRD Board Meeting**

**Pool Update**

**March 21, 2022**

**A. Contracts**

Due to the change in scope (e.g., postponement of the Wading Pool area), we need to update various documents for the RFP and County.

* Executed: On 1/26/22, signed an amendment with O’Dell for:
	+ $9.5k to update the Landscape Documentation Package (WELO, landscape design plan, irrigation design plan) and Civil Engineering Package (grading & drainage plan, erosion control plan)
* Executed: On 3/7/22, signed an amendment with Terracon for:
	+ $22.8k to update the Construction Documents, provide updated documents to the County and address any new comments, and manage the RFP process

**B. Permit Status**

* No grading appeals were filed by our neighbors – deadline was 3/2/22
* On 3/9/22, we paid the remaining balance on our Building Permit fee assessment $3,515 (total was $19,431)
* Per discussion with Angela (SMC Planning Dept) and Ann (SMC plan checker), we can expect our building permit to be issued when:
	+ We get past 4/30 (end of wet weather season),
	+ Select a contractor and complete the ‘grading card’

**C. RFP Status**

* Reviewing contract (Instructions, Terms & Conditions) with Laura Beaton (new LRD attorney)
* Updating plan documents to reflect reduced scope – Terracon & O’Dell

**D. Project Timeline (as of 3/14/22)**

Following is a tentative schedule to start construction of the new pool in August 2022:

* 3/25/22: Publish RFP
* 4/4/22: Pre-bid conference/walk-through (with contractors) at the LRD
* 4/22/22: Due date for contractor questions
* 4/29/22: Due date for any addendums (as a result of contractor questions)
* 5/6/22: Due date for contractor bids
* TBD: Schedule Special Board Meeting to award contract
* May‘22: Finalize contract with contractor
* June/July‘22: Organize
* 8/8/22: Send Notice to Proceed to contractor
* 8/15/22: Start construction
* 4/15/23: Target Certificate of Occupancy (project completion)
* April’23: Fill pool, heat water, balance chemicals, etc.
* 4/30/23: Target Opening Date

**E. Questions**

1). Construction hours. San Mateo County allows:

Mon-Fri 7am-6pm

Saturday 9am-5pm

Never on Sundays, Thanksgiving Day, or Christmas Day

2). Contractor staging of materials, and parking of equipment and materials