

Managers Report 5.18.26

2026 Membership Updates

Membership Type	Resident	Non-Resident
Family	136	114
Couple	19	2
Individual	15	11
Senior Couple	26	3
Senior Individual	37	13
Individual Tennis	8	11

Membership:

- Membership Referral:
 - 20 people have referred friends to LRD
 - 12 new memberships purchased
- Membership types: Single Parents?
- Guest Passes: Do guests need to be with members to use guest passes?
 - Quite a few people have called or shown up to use the pass without the member, usually children of senior members and their family.

Private Events:

- Currently, LRD rents the pool deck, pool and rec room to LRD members and non-member residents
- Do we want to consider renting after-hours to non-member, non-residents?

LAFCO:

- See page 3

Camp Ladera Flier Sent to School Newsletters

- Sent to Menlo Park, Redwood City, San Carlos & Las Lomas

Plus 1 Tennis Academy:

- Skipped May & will meet in June
- Survey attached

Jazzercise:

- April: Mon, Wed, Fri: 13 class sessions for 7 customers with a total of 35 customer visits
 - One of our recurring customers was away for an extended period in April and has since returned to class
 - Two other recurring customers recently have brought a total of 4 friends to a first-time class
 - Two other first-time customers recently signed up for a free class
- May: Monday thru Friday
 - 11 classes were held, with 1 class cancelled due to instructor illness.
 - A total of 41 customers attended either online or in person.
 - 4 new walk-ins attended the class this month, and 2 new customers are scheduled for Wednesday
 - Two new large banners have been hung at the bottom of the hill on the La Mesa side, in front of LRD, and on the dog-walking path
- Contract has been extended for another 6 months.

Managers Report 5.18.26

Woodland Gym & Field Use:

- Meeting on Friday with Woodland, Las Lomas School District, LCA & LRD (attended by Calin), summary by Calin

Water Polo Lease:

- Boys pool usage ended last week
- Girls end this week
- Issues: insurance & no call-no show

Social Media Managers:

- Grace Lobdell & Ellie Whittaker
- Outline of duties, posts and goals

Aquatic Programs:

- M/T/Th Masters: May Registration: 3
- Intro to Masters: May Registration: 8
- Swim Lessons: 3 new instructors
 - Catherine Thomas started in May
 - Stephanie Weden Started this past weekend
 - A few more instructors will start in June
- Pre-season Dolphins Registrations: 39
- Pollywogs (pre-swim team prep)
 - April: 10 (max capacity)
 - May: 10 (max capacity)

Summer Programming:

- Dolphins Registrations (preseason + regular season): 72
- Camp Ladera: 67
 - 10-15/session

Wednesday Yoga @ 4:15-5:15pm

- Yoga instructor will be moving to Seattle for an internship followed by grad school in Japan.
- Kat's last day is 6/3
- Searching for a new instructor

Past Community Events:

- 4/25 Beautify LRD Day: 20-30 ppl
- 5/2 Pre-mother's day retreat: 13 registrations
- 5/2 Shredding & E-waste event
- 5/7 Jam session with Peter Coberly: 7 people
- 5/9 LEP Fair: 20-30
- 5/17 Vintage Sunday: 25-30

Upcoming Community Events: Classes & Events

- 5/21 CPR Cert Course @ 5:30pm
- 5/23 Teen Night Out @ 6:30-9pm
- 5/23-5/24 LG Re-cert course
- 5/25 Memorial Day BBQ, inflatable sports and open pool
- Ongoing birthday & end of school year class parties
- Prep/schedule July 4th party

Facilities/Sam:

Managers Report 5.18.26

- Dry-rot in buildings: Misko will be taking care of bad spots
- Removing water fountain by court 3 this week.
- Dead tree has been removed @ \$2600
- ADP HR implementation
 - Getting acquainted with the platform including uploading all current employee docs and checking all employee files for complete paperwork and compliance.
 - Making sure all new employees are properly registered with adp including using the app for clock ins/outs.
- LRD Party Rentals:
 - Assisting Sarah in all facility party rentals including amending policies and sending out proper agreement forms, collecting deposits and charging final party fees.
- Outdoor Fitness Equipment
 - Ready to get that project going if approved.
- **Cal Water**
 - **The water main at the Durazno and Erica pathway will be replaced late next year.**
 - They handle everything including: permit from the county, notifications to residents and all work and cost.
 - They contacted us as part of their approval process since we are responsible for the pathways

LAFCO Update:

Current Key Issues: **These are best recommendations and practices to become more transparent**

- The Ladera Recreation District meets the recreational service needs of the Ladera community, as well as residents outside its boundary.
- LRD's main revenue source is recreation fees (75%) from residents who sign up for memberships or utilize LRD facilities or classes.
- LRD operates with three full-time staff and 87 part-time staff (2026).
- LRD has had four General Managers since 2021.
 - Staff turnover rates have been high due to retirements and personnel relocations.
- LRD operates on a calendar-year budget cycle, with budgets regularly adopted on time each January.
 - In 2011-12, the LRD Board made the shift from fiscal years to calendar year cycles.
 - The LRD 2025-26 budget projects \$1.6M in revenue and \$1.3M in expenditures.
 - Over each of the past five years, LRD has maintained a positive General Fund balance.
 - The fund balance is allocated to capital improvement projects. While the District has a practice of this making this allocation, LRD does not have specific financial policies addressing target fund balance levels and restrictions on use of reserve funds.
 - LRD also does not have a formal Capital Improvement Plan. **Recommended to list capital assets, scheduled maintenance, declare what we are using these funds for and how LRD will pay for it, eventually develop a longer term (like 5yr) plan. Rob Bartoli of Lafco will send me some templates/examples.**
- The District does not livestream or record its public Board Meetings; remote attendance or historical review of meetings is not currently an option. **Advice from Rob: do what makes sense for your district**
- The LRD website does not provide staff reports to agenda items, and is not updated; the past three years of financial audits are unavailable on the website. **Will post manager & financial reports with additional supporting documents when necessary.**
- LRD is completing its 2024 independent financial audit.
 - The independent audit Management Reports for the years ending in December 2023 and December 2022 each had three recommendations for LRD.

Managers Report 5.18.26

- The LRD website does not publish these reports, at the time of this MSR. Assuming we post these to the website (waiting for clarification) we can post these this week.