**Ladera Recreation District**

**Board Meeting Minutes**

**August 11th, 2022**

**Meeting called to order at 7:10 pm at the LRD**

**Board Roll Call:**  Bob Felderman, Brian Wall, Jen Coleman, Leslie Anglada, Calin Thomas

**LRD Team:** Rodney Centeno

**Public**: Mia Clark

**Public Discussion**

* No discussion

**Minutes From Prior Meeting Approval**

* Review of Special Session Meeting Notes - June 14th, 2022
  + Motion to Approve, Seconded, Approved 5-0
* Review of July 12th 2022 Regular Meeting Notes
  + Motion to Approve, Seconded, Approved 5-0

**November Vote Discussion/Motion to Approve**

* Resolving that an election is called on November 8th 2022 for election of 3 Board of Directors positions.
* Motion to Approve Resolution #2022-08-11-1 related to the election
  + Motion to Approve, Seconded, Approved 5-0

**Finance Discussion**

* No payments made for pool construction during July
* $3.9 For new pool - options if we need more
  + Fundraising or dip into reserves
  + Construction contracts are for $3.7 M; and then ~175k for deck
  + $180k from Grant; will be helpful for cushion
    - Waiting from Dept Parks/Rec
    - Grant does expire; mgmt team to research
* Net income in a solid position for the YTD
* Capital Reserve
  + Morgan Stanley 14k to be worked
* County return at 1.2%
* Audit - might be good to ping or figure out a Plan B on who does that
  + Legal team and/or SCDA - perhaps have relationships w/auditors

**Managers Report**

* Refund discussion
* Swim lessons - Marla - was sole instructor in July and August
  + Very interested in continuing relationship in future, great feedback
* Camp Ladera - really full weeks of camp
  + Lead counselors did great - have counselors flagged to lead for next year
* Dolphins Swim Team
  + Jane’s last season - thank you!!
  + ~200 kids on team; ~130 last year so big bump
  + Won the championship, congrats to the Dolphins!!
* Tennis - Jack and Moav
  + Going well and will continue in the fall; going to take a couple weeks break between “seasons”
* Pickleball
  + Consistent group playing on Sunday, well attended!
  + Painting / Tape discussion
  + Alignment to support as staffing roles/time permits
  + Plan to move nets to shed on court
  + Will explore opportunities on how the LRD can help to make more of a “program”
  + Discussion about a Pickleball email d-list
* Light lock
  + Tuning up lock next week
* BBQ / Friday Senior Tables / Trucks
  + Continuing to do, well attended and appreciated
* Bike Repair
  + Thanks to Dariuz and crew for a great community activity!
* Pizza Food Truck Fundraiser
  + Karen and Rebecca organized event to support Ronald McDonald house, thank you!!
* Staffing
  + Lifeguard and extended LRD team did a great job this season - much appreciation for another great summer at the LRD
* Seasonal Manager
  + Travis Jenson - helping as assistant manager in multiple roles

**Pool Committee Update**

* Notice to Proceed - given to Tricon on August 8th - legal obligation to start on August 15h
  + Penalty - $1000/day if not done on time, consistent in the industry
* Trees
  + Asked for quote from Israel to remove shrubbery and trees
  + To mark what should NOT be touched
  + Ad hoc Board “field trip” to view the planned impacted area and align
* Tricon - taking over permit for drainage details
  + Has asked for that from West Bay; have asked for another $400; has been paid
  + Optimistic to have approval by the 15th; then 4 days to drain
* Legal matters
  + Working through details with legal team on creating a lien waiver form to be used when we send payments; understood to be pretty standard in the industry
  + Jim McClelland (architect); left Terrcon and started RSM
    - Terracon wants to move them off their system
    - RSM/Jim Jim sent over forms for construction/administration phase;
      * Same services as what was in the old contract and will just pick up where we left off.
    - To review with legal and then work through next steps on approval; e.g.
      * May need a board motion to approve
      * Likely need some sort of document with Terracon making sure the LRD is “closed out” with Terracon
* Construction Management Staffing Plan Discussion
  + Rodney working through proposed approach while he is out of state (likely for several months if not longer)
  + Discussion of other options
    - Outsourcing to individual who assisted with Highlands Rec
    - Professional firm - initial intel points to high cost; any further action on hold for now. Thanks to Terracon for the introduction.
    - Additional contractor we have learned of - Pool Committee team to talk with/explore
    - Other options – to continue exploring
  + Example responsibilities being discussed/brainstormed
    - Likely 10/15 hours per week; somewhat TBD
    - Site visits a couple/few days through the week
    - Interviews with employees/check-ins
    - Maintain calendar (e.g. weather, on site presence, etc.)
    - Budget log
    - RFI Tracking sheet with status
    - Meeting prep (e.g. for Board, Contractors, etc)
    - Responsible for approvals
    - Community communication (e.g. general updates, parking heads up, etc)
    - etc.
* Additional LRD GM responsibilities - how to make sure still being handled
  + For instance - paying bills, budget, audit, government requirements, etc
  + Rodney plan in progress + discussion of Plan Bs
* Looking into Port-a-potty for public access as bathroom on field side of facility will be closed off
* Parking/General Staffing Communication
  + Parking: 10 spots generally available, but dependent upon construction activities
  + On website/list-serv/Crier
  + Website updates on construction
  + Should target having something out in short term

Motion to close meeting; seconded, all approved

**Public Meeting adjourned at 8:55 PM**

**Next meeting:**

Planned for 7:00 pm on Monday, September 12, 2022

Respectfully submitted: Brian Wall