

Ladera Recreation District
Board Meeting Minutes
Tuesday March 5th, 2024

Meeting called to order at 7:05 pm at the LRD

Board Roll Call: Bob Felderman, Brian Wall, Jen Coleman, Leslie Anglada

LRD Team: Jane Worden, Sue Suesser, Sarah Gutierrez

Public: None in attendance

Public Discussion

- No public in attendance

Minutes From Prior Meeting Approval

- Review of January 8th 2024 Regular Meeting Notes as amended
 - Motion to Approve; Seconded, Approved 3-0
- Review of February 5th 2024 Regular Meeting Notes as amended
 - Motion to Approve; Seconded, Approved 3-0

Finance Review

- 2021 Audit report
 - Motion to approve the 2021 audit as presented; seconded, approved 3-0
 - Next steps - to be sent to the county
- Review of financial documents
 - Statement of Cash Flows
 - \$75k in pool capital improvements in February
 - Remaining owed to contractor is our retention amount
 - Parks and Recreation grant for ~\$37k to be requested once we have certificate of completion
 - Pool projected costs are lining up closely with actuals at this point
 - Balance Sheets
 - Usability item on document to consider: able to remove line items that are 0s?
 - Profit and Loss - reviewing February values

- Aquatics programming (Intro to Masters and Mini-Dolphins) are going well and contributing substantially
- Water bill - high; team to validate
- PG&E gas smart meter issue - resolution in progress
- Parking lot - sealant is coming off; working through next steps
- Working through best next steps to resolve mishap on freshly paved drive up to the pool

Managers Report

- Memberships - tracking towards goal
 - Non-resident - sold out. Took 9 days to sell out.
 - 77 Resident memberships sold; 167 was total in 2023. Usually ramps up slowly.
 - Will let residents know as clock ticks down on early bird prices
- Current programs - all going well
 - Functional Strength, Intro to Masters
 - Ladera Youth Community - about 9 kids who have signed up (middle school and high schoolers); ideating on fun activities and community service types of events
 - Pulling together a spring scavenger hunt.
 - Community event proposals via new form on website - one entry received so far, working through next steps
 - Lifeguard and scuba classes coming up
- Administration
 - Evaluating estimates for HVAC system improvements
 - Tightening up communicated caretaker policy for members
 - New facility rental policies on the website
 - Summer hiring in progress; Jobs and Application info on the www.laderarec.org website
 - Head lifeguards and counselors in place
 - Head lifeguards - Will and Jack
 - Head counselors - Zoe and Jordan
 - Pool lighting project - will install soon
 - Statements of processes (SOPs) in progress for key administrative tasks
 - E.g. what to do for a board meeting; how to run payroll, etc
 - Damaged fence issue on path by Castanya - working through next steps
 - Tennis Courts / Renting rules of the road - in progress

Pool Committee Updates

- Soils report received
- Geotechnical delays - working through additional details and approvals with contractor on items that the county had not been forthcoming about months ago.
- Gate punch list items resolved

- Plumbing items
 - Fixed broken urinal and running toilet
 - Auto backwash
 - Team to confirm things are operating as expected
 - To consider plan of attack for heavy usage events (e.g. July 4)
 - E.g. additional visits from pool maintenance team or ensure clarity on what we need to be doing
- Donor wall - in progress
- Donor wall and baby pool completion - possible party/celebration opportunity

Adjourned at 8:15 pm

Next meeting:

Planned for 7:00 pm on Tuesday April 9th 2024

Respectfully submitted: Brian Wall