

**Ladera Recreation District  
Board Meeting Minutes  
Monday, July 14, 2025**

**Meeting called to order at 7:05 pm at the LRD**

**Board Roll Call:** Bob Felderman, Calin Thomas, Leslie Anglada, Calin Thomas, Brian Wall, Helen Wang

**LRD Team:** Sarah Gutierrez, Brandon Johnson

**Public:** Bruce Beron, David McQuilkin (Board Member and Treasurer of LCA; LEP)

**Public Comments**

- No comments

**Ladera Emergency Preparedness Update (LEP) - David McQuilkin**

- LEP History/Recap
  - Established in Ladera in the 1990s after the Loma Prieta earthquake
  - Organization structure/approach has evolved since formation; LEP is “an arm” of the Ladera Community Association (LCA)
  - In communication/alignment with other similar agencies (e.g. Woodside Fire)
  - Intent is to have, in the event of a disaster, a community support foundation in place that facilitates a local response support mechanism to help each other out
  - Has organized drills in the neighborhood over time
  - Currently have 23 blocks, each with leaders in Ladera, with 20-30 homes per block
- The LEP recently was awarded a grant from the Sequoia Health Care District and is evaluating ways to make the best use of those funds (e.g. training, communication system enhancements, cots, etc).
- Community Drill planned for August 23rd
- More detailed training planned from September 15th through the end of October
- Separately - on behalf of LCA; the LCA has financially supported the LRD July 4th events and will do so again this year. Much appreciation!

**Review / Approve Minutes**

- Motion to approve June 23, 2025 Minutes with minor grammatical updates
  - Seconded, approved 5-0

## Managers Report

- Summer programming
  - July 4 activities
    - Well attended
    - Significant community involvement/support - thank you!
    - Appreciation to the LRD team for running such a successful weekend!
  - Tricon / Lawsuit Update
    - In progress on efforts to have Tricon cover LRD legal fees
  - Membership
    - Minimal movement in membership counts
    - Cross checking tennis membership
    - Cross checking swimtopia vs membership sign ups, are they in sync?
    - Alignment to go forward with proration of membership
    - Membership revenues for the end of year trending towards 90-92% of budget
    - Discussion of tactics to close the gap
  - BBQs have been well attended the past couple weeks
  - Woodland Updates
    - In discussion re: possible Woodland pool usage/arrangement; to consider
      - LRD usage policies
      - Payment
      - Insurance coverage
      - Minimizing impact to members
      - Staff impact
    - Parking - formalizing arrangement
    - Gym Usage Discussion
      - Ownership in the neighborhood
        - Key management, etc.
        - LRD intent is to not own this process; transition out over next several months
        - Arrangement likely to be worked with School District / Woodland
          - Community Usage / CUP arrangement to be considered
  - Tennis Courts
    - Sign in system - not utilized much
    - LRD Guest policy in effect on the courts - website has details
      - Reliant upon honor system for payment
    - Discussion on members using the court with instructors other than those with established relationships with the LRD
      - Verify how communicated on the website
      - Insurance implications
      - Supply/demand discussion; demand is elevated

- Pickleball demand
  - 40+ people playing during July 4th tournament
  - Possible clinic/lesson opportunity?
- Pool activities
  - Dolphins - Championship meet this week, season going well
  - Waterpolo - considering programming opportunities
  - Fitness swim in the fall - planning underway
  - Swim lessons - anecdotal input that getting a lesson is a challenge
- Community events
  - Kids night out - final KNO planned for July 25th
  - 50th anniversary Jaws movie night - July 29th
  - Karaoke night - July 30th
  - Vintage Sundays - next event planned for August 3rd
- Lifeguard Recertification course - planned for Aug 9th and 10th
- Facilities
  - Finished shed + water fountain
  - Tennis court Resurfacing - scheduled for Aug 18th
  - Sprinkler heads in pump rooms - failed 5 yr inspection due to corroded sprinkler heads
    - ~\$5k tune up
  - Parking lot - continued wear and tear
- What's next
  - Focus on Process / documentation / etc
  - Adjustments to schedules (e.g. pool, staffing, etc) as we head towards end of summer season
  - Fitness swim - what that looks like after summer
  - Marketing
  - Survey discussion
    - Alignment that pulling together a survey would be a good thing in the short term
    - To work through scope; under consideration:
      - Include members and non-members (e.g. all of Ladera?)
      - Costs
      - Pool hours
      - Programming
      - Tennis
      - etc
- IT lease policy discussion
  - Confirm appropriate amount for capitalization policy (e.g. 50k or 80k?)
  - Motion to approve Capitalization Policy pending feedback from auditor
    - 2nded, approved 5-0

## **Finance Discussion**

- Revenue was above budget
  - Facility rental + some memberships + camp were contributors

- For June, net ended up roughly as planned
  - Legal + event + pool maintenance above plan for expenses
- YTD in the black
- Capital expenditure discussion
  - Shed + electrical work - should track as a capital expense
  - Possible amendment to policy (e.g. from 10k to 15k) for threshold on when to track as a capital expense
    - Physical vs IT subscription considerations
- Money market account - in progress
- July 4 weekend - roughly 8k in expenses
- Expense / budget categorization
  - Alignment to isolate Ladera “Path Maintenance” as a category (e.g. stairs, pavement, etc)
  - Can help spotlight other non-pool/tennis/recreation activities the LRD does for Ladera
- Discussion: “threading the needle” on what it means to run the LRD “as a business”

**Meeting Adjourned - 9:33 pm**

**Next meeting:**

Planned for 7:00 pm on Monday August 18th 2025

Respectfully submitted: Brian Wall