

**Ladera Recreation District  
Board Meeting Minutes  
Monday May 18, 2026**

**Meeting called to order at 7:03 pm at the LRD**

**Board Roll Call:** Calin Thomas, Brian Wall, Helen Wang Tsao, Leslie Anglada, Bob Felderman

**LRD Team:** Sarah Gutierrez, Brandon Johnson

**Public:**

**Public Comments**

Please think about a single-parent household with young children. For those outside the district it is very expensive given the actual use of the facility.

**Review / Approve Minutes**

- Motion to approve April 20, 2026 Minutes
  - Seconded, approved 5-0

**Finance Report**

- Net revenue for April was \$49k, nearly matching budget expectations (short by \$60). Year-to-date net revenue stands at \$697k, approximately \$10k under target.
  - Total revenue reached \$176k, which is \$30k below the monthly budget but exactly on target for the year.
  - Pool lease revenue remains consistent, showing a \$10k increase so far this year.
  - Membership totals are on target (\$2k above budget). Resident memberships are up 11% (+\$27k), while non-resident memberships are 5% below target (-\$25k).
  - Programming revenue was down \$9k in April and \$26k year-to-date.
    - Summer Dolphins is at target for the year.
    - Camp Ladera registrations were on target for April but are lagging by \$32k for the year.
  - Combined property tax and interest revenue is up \$8k (5%).
- Expenses this month are \$30k higher than expected. Year-to-date expenses are 4% (\$13k) over budget.
  - Admin expenses increased slightly as we concluded the 2024 audit.
  - Payroll is \$26k over for the year, largely due to additional morning guarding shifts.

- Management salaries appear higher due to payroll timing; May 1st funds were withdrawn in April.
- Maintenance expenses are under budget by \$18k, though pool chemical costs have risen slightly.
- Program expenses are up due to the early purchase of lifeguard shirts and equipment.
- Utilities are generally on track with PG&E costs down, but water costs have increased by 37%. Usage was up 93% in March and 32% in April compared to 2025. Will have a better idea next month if this is a consistent increase; or a leak in sprinklers that was fixed.

### Statement of Financial Position

- Capital Reserves stand at \$1.7M, with an expected annual interest rate of 3.7-3.8%.
- The 2026 annual contribution to County savings was \$300k.
- Year-to-date revenue totals \$697k.
- Total cash held in the Chase bank account is \$775k.

### Manager Report

- Membership
  - Referrals
    - 20 people have referred friends to LRD
    - 12 new memberships purchased
  - Membership types: Single Parents?
    - We definitely can't adjust membership for "how much" or "what part of the facility" gets used by the member.
    - When management looks at rates for next year we will explore if there are other categories that make sense.
  - Guest passes: Do guests need to be with members to use a guest pass?
    - Quite a few people have called or shown up to use the pass without the member, usually children of senior members of their family.
    - Board feels that guest passes are only to be used when accompanied by the member.
- Private Events:
  - Currently LRD rents the pool deck, pool and rec room to LRD members and non-member residents.
  - Do we want to consider renting after hours to non-member, non-resident?
    - Not at this time.
- LAFCO
  - Discussed LAFCO feedback on LRD
- Camp Ladera flier sent to school newsletters

- Sent to Menlo Park, Redwood City, San Carlos & Las Lomas
- Plus 1 Tennis Academy
  - Skipped meeting in May and will connect in June
  - Survey (for tennis/pickleball interest) is drafted and ready to go out.
- Jazzercise
  - April: Mon, Wed, Fri 13 class sessions for 7 customers with a total of 35 customer visits.
  - May: Mon-Fri
    - 11 classes held so far 41 customer visits.
  - The contract has been extended for another 6 months.
- Woodland Gym & Field Use
  - Meeting on Friday with Woodland, Las Lomas School District, LCA & LRD (attended by Calin), summarized by Calin.
  - Discussed field re-seeding and timing for the summer.
  - Continued growing good connections with Erik Burmeister (Superintendent of Las Lomas School District).
- Water Polo Lease
  - Boys pool usage ended last week
  - Girls end this week
  - Issues: Insurance and no call-no show. Will implement a penalty fee if teams don't show up to their contracted evenings.
- Social Media Managers:
  - Grace Lobdell & Ellie Whittaker
  - Outline of duties, posting guidelines and goals.
- Aquatic Programs:
  - M/T/Th Masters: May Registration: 3
  - Intro to Masters: May Registration: 8
  - Swim Lessons: 3 new instructors
    - Catherine Thomas started in May
    - Stephanie Weden Started this past weekend
    - A few more instructors will start in June
  - Pre-season Dolphins Registrations: 39
  - Pollywogs (pre-swim team prep)
    - April: 10 (max capacity)
    - May: 10 (max capacity)
- Summer Programming:
  - Dolphins Registrations (preseason + regular season): 72
  - Camp Ladera: 67
    - 10-15/session
- Wednesday Yoga @ 4:15-5:15pm
  - Yoga instructor will be moving to Seattle for an internship followed by grad school in Japan.
  - Kat's last day is 6/3

- Searching for a new instructor
- Past Community Events:
  - 4/25 Beautify LRD Day: 20-30 ppl
  - 5/2 Pre-mother's day retreat: 13 registrations
  - 5/2 Shredding & E-waste event
  - 5/7 Jam session with Peter Coberly: 7 people
  - 5/9 LEP Fair: 20-30
  - 5/17 Vintage Sunday: 25-30
- Upcoming Community Events: Classes & Events
  - 5/21 CPR Cert Course @ 5:30pm
  - 5/23 Teen Night Out @ 6:30-9pm
  - 5/23-5/24 Lifeguard Re-cert course
  - 5/25 Memorial Day BBQ, inflatable sports and open pool
  - Ongoing birthday & end of school year class parties
  - Prep/schedule July 4<sup>th</sup> party
- Facilities/Sam:
  - Dry-rot in buildings: Misko will be taking care of bad spots
  - Removing the water fountain by court 3 this week.
  - Dead tree has been removed @ \$2600
  - ADP HR implementation
    - Getting acquainted with the platform including uploading all current employee docs and checking all employee files for complete paperwork and compliance.
    - Making sure all new employees are properly registered with adp including using the app for clock ins/outs.
  - LRD Party Rentals:
    - Sam is assisting Sarah in all facility party rentals including amending policies and sending out proper agreement forms, collecting deposits and charging final party fees.
  - Outdoor Fitness Equipment
    - Ready to get that project going if approved.
  - Cal Water
    - The water main at the Durazno and Erica pathway will be replaced late next year.
    - They handle everything including: permit from the county, notifications to residents and all work and cost.
    - They contacted us as part of their approval process since we are responsible for the pathways

## General

- Pool safety and red star testing (for ages 7-9) will be happening soon and will also have a different test/ wristband for ages 10 and up.

- Will send out summer updates on expectations especially related to kids and supervision.
- High-level compensation discussion.
- Bocce Ball - do we need to check on status?
- Rusty tables on the pool deck.

**Adjourned meeting at 9:30 pm**

**Next meeting:**

Planned for 7:00 pm on Monday June 15, 2026

Respectfully submitted: Bob Felderman